

OADE Executive Board Meeting Minutes Friday, February 8, 2008

President, David Haiduc, called the meeting to order at 12:30 p.m.

Members present: David Haiduc, Michelle Heckman, Sue Horn, Carter Jastram, Tracy Koski, and Sally Kurowski

David introduced our special guest, Melissa Cardenas, Assistant Director, Educational Linkages, Ohio Board of Regents. Educational Linkages covers a broad spectrum of educational programs.

Melissa presented the Statewide Placement Policy Recommendations that were forwarded to the Governor in December, 2007. The document provides an executive summary, background, and key points and:

- Emphasizes the ACT tests with which parents and students are familiar
- Includes the College Readiness Expectations
- States that college level equals or means College Composition and College Algebra
- Establishes placement benchmarks, not campus admission policy
- Does not recommend any specific assessment tool or product
- Strongly encourages a writing assessment

The pilot year is 2008-2009, and the implementation year is 2009-2010.

The governor unveiled the Senior to Sophomore proposal during the State of the State address.

Board members wanted to know how the recommendations would be communicated.

Approval of January 11, 2008, Board Minutes

The approval of the January 11, 2008, Board minutes was tabled by verbal consent of the members present so that the Recorder who was not present at that meeting could compile the minutes from other members' notes. Sue moved and Michelle seconded that the approval of the minutes be suspended until the March 7th meeting.

Conference Committee Report, Kathy Buttermore (See attached report.)

- Call for proposals and call for participation have gone out as announcements and are posted on the OADE website.
- Kathy will work on conference costs.
- A NADE 2008, Kathy will work behind the scenes to find out exactly what happens, and meet with the NADE treasurer, the Experient representative, and the banquet manager.
- Kathy asked if Carter was going to NADE 2008. The NADE treasurer needs information from Carter in order to set up an account for NADE 2010.

- Kathy likes the t-shirt and fabric markers idea, but would like to know who is going to order them. She has the number of t-shirts ordered for this past conference. Suggested t-shirt price is \$10. Revenue from sales will go to the scholarship fund.
- Who is going to pay for the NADE 2009 president's breakfast?

Budget Report, Carter Jastram

- Balances as of January 31, 2008

Checking	\$12,327.36
Savings	989.14
CD	<u>13,355.43</u>
Total	\$26,671.93
Outstanding checks and questions to be answered	<u>(1,625.32)</u>
Net assets	\$25,046.61

David moved and Tracy seconded that the budget status report be approved. The report was unanimously approved.

Research Committee Report

- Dave has purchased Survey Monkey.
- Tatiana Gorbunova and Pat Hausmann would like to survey the membership about opening *The Journal of Teaching and Learning* to include other appropriate documents, papers, articles, and best practices.
- Tracy suggested that Brenna Michelis be invited to see how Survey Monkey works and how it can be used for OADE elections.
- Mike Lanstrum and Michelle Heckman are working on a math tutoring survey of the membership. The resulting best practices would be shared with OADE membership.
- Sue asked how the membership could submit a question to survey membership, and the board discussed establishing a general process for submitting survey questions.
- Tracy emailed the changes to the OADE constitution to David.
- Tracy will contact Jeff Koleno about putting the OADE mission statement on our website.
- David would like to survey the OADE membership about the organization's goals. What do members want to get out of OADE? What can/should the organization do for the membership?
- Tracy will "accept" job postings and forward them to Jeff Koleno to post on the website. Tracy will check if the OBOR has a job link. We should ask the membership to forward institutional human resources contact information.

OADE Scholarship Fund, Tracy Koski and David Haiduc

- Tracy suggested that the Scholarship Committee be open to the membership. Interested members could attend a meeting with David and Tracy, possibly after a board meeting.

New Business

- Carter asked if anyone had Juanita Melton's non-institutional email address since she is now retired.
- David asked about the logo for the conference t-shirt. Sally suggested we look in clip art for ideas. Tracy asked about the theme.
- The possibility of raffling off the opportunity to name a star was suggested. See International Star Registry, www.starregistry.com.
- Ask Kathy if a planetarium trip is still on the 2008 conference program.
- Tracy stated that the approved minutes should be sent to Jeff Koleno who will post them on the OADE website. Tracy will bring Sally the binder of previous meeting minutes.

Sally will reserve a room for the next board meeting scheduled for March 7, 2008, 12:30 p.m.

David collected items for OADE's silent auction basket. He will take the basket and donated books to NADE 2008 in Boston, February 27-March 1, 2008.

Michelle moved and Carter seconded that the meeting be adjourned. The motion was unanimously approved, and the meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Sally Kurowski, Recorder