

OADE Executive Board Meeting Minutes Friday, January 11, 2008

President, David Haiduc, called the meeting to order at 12:30 p.m.

Members Present: Marge Bartelt, David Haiduc, Michelle Heckman, Sue Horn, Carter Jastram, Tracy Koski

Sue moved and Michelle seconded to approve the minutes, as amended. The minutes were approved.

Conference Discussion

- Does OADE pay for the breakfast it is hosting or will the money come from the NADE budget? David will ask Kathy Buttermore.
- David asked board members to bring items for the OADE silent auction basket for the NADE 2008 Conference to the February board meeting.
- Marge asked if Kathy Buttermore is still considering poster sessions for OADE 2008. Ask Kathy about the logistics for these sessions.
- David asked if we should have t-shirts for the 2008 OADE Conference, and the members present agreed. Marge suggested that a pen or fabric marker come with the shirt. As members meet and get to know one another they can trade signatures, reflecting the conference theme. Offering a prize for the most signatures was also discussed. Michelle and Sue will work on the t-shirt project.
- Marge asked if Kathy is still considering poster sessions for OADE 2008. She also suggested we start thinking about OADE Leadership for 2008.

Political Liaison

- The board agreed to solicit interested members for the new Political Liaison Committee. This does not require a constitutional process. Dave Calloway was our former political liaison.

Research Committee, David Haiduc

- David asked where the membership sees our organization going in the future, and what members want from *The Journal of Teaching and Learning*.
- Survey Monkey costs \$200.00 for one year. David will email Carter for funding, so we can move forward with electronic voting and surveying. Security measures were discussed.

Membership Committee, David Reedy

No Report

OADE Grants

- The revised OADE Grant Application is on the website.
- Michelle and Sue will encourage members to apply.

Policies and Procedures Changes

- Tracy will email David the changes to the constitution. David will download the constitution from the website and forward both documents to Sally for revision.

Newsletter

- David indicated he is willing to take over the OADE newsletter. Tracy volunteered to be the editor.
- Ideas for the newsletter include the Lavelle study completed by Kay Blue and Tatiana Gorbunova and Cuyahoga Community College's three-year AQIP Developmental Education Evaluation Plan.

OADE Scholarship Committee, Old Business

- David and Tracy will serve on the committee.
- Michelle said that at the last meeting we discussed donating \$1 from the sale of each t-shirt to the scholarship fund.
- Tracy will ask the Houghten-Mifflin representative about a donation.
- Marge suggested looking for partnerships
- 501-C-3 means we're not for-profit. Any contribution would be tax-deductible.
- Tracy will talk to Townsend Press about what they already have.
- Suggested we contact vendors and publishers (i.e. Townsend, Pearson, etc.) to donate to the fund.
- Suggested the Board investigate how other state organizations operate their scholarship programs.
- Tracy will bring a CSCC Scholarship book next time as we discuss ideas.
- Marge suggested letters of commendation for runners-up.
- Another idea was for faculty to nominate a successful student. Why is the student a model of developmental education success? The student would follow up with a letter.
- Discussed awarding the scholarship based on an essay.

The next Board meeting is scheduled for February 8, 2008, at 12:30 p.m.

Mission Statement

- See new mission statement.
- Email Jeff Koleno with the new mission statement to be posted on the website.

NADE Silent Auction

OADE 2008 Silent Auction

Treasurer's Report, Carter Jastram (See attached monthly treasurer's report, annual treasurer's report, and progress report.)

- Balances as of January 11, 2008

| | |
|--------------------|-------------------|
| Checking | \$10,786.16 |
| Savings | 989.14 |
| CD | <u>13,280.19</u> |
| Total | \$25,055.49 |
| Outstanding checks | <u>(1,195.00)</u> |
| Total Assets | \$23,860.49 |

- Carter believes our OADE 2007 will be profitable.
- OADE will fund the scholarship for the first year.

David moved and Tracy seconded that the annual report be approved. The report was unanimously approved.

Conference Committee, Kathy Buttermore

Kathy will report next month.

Michelle moved and Marge seconded that the meeting be adjourned. The motion was approved.

David adjourned the meeting at 1:46 p.m.

Respectfully submitted,

Tracy Koski, Vice President

David Haiduc, President