

OADE Executive Board Meeting Minutes
Friday, May 16, 2008
Rhodes Building, Columbus

President David Haiduc called the meeting to order at 10:30 a.m.

Roll Call

Members Present: Kathy Buttermore, David Haiduc, Michelle Heckman, Sue Horn, Caster Jastram, Tracy Koski, and Sally Kurowski.

Budget and Finance Committee Report, Carter Jastram

Balances as of May 16, 2008

Checking Account	\$10,659.73
Savings Account	990.49
CD	<u>13,578.24</u>
Total	\$25,228.46

Conference Report, Kathy Buttermore
NADE 2010

Kathy reviewed the spreadsheet she has created for NADE 2010. She has built in lunch and break times which many conference planners fail to do.

- Activities, duties, and volunteers needed are listed by date
- Saturday, 3/6, workroom—stuff conference bags from 9 a.m.-4 p.m.
- Sunday, 3/7, afternoon—stuff bags
- Monday, 3/8—stuff registration envelopes
- Tuesday, 3/9—set up registration area
- Wednesday, 3/10—registration, side trips, opening of Cybercafé and Exhibitors' Hall, Newcomers' Reception
- Thursday, 3/11
 - Goal of 100 exhibitors including publishers; also NADE booth and NADE 2011 conference booth, silent auction, poster sessions; Exhibitors' Hall will close at lunch so exhibitors will have a break.
 - Lunch entertainment by barbershop quartet or the Sweet Adelines
 - State meetings to be held in the Grand Ballroom
 - Three concurrent sessions on Thursday and three on Friday
 - Richard Lavoie, keynote speaker possibility; his topics include frustration, anxiety, tension; \$5000 fee
 - Buses to Polaris and Easton
 - Thursday evening cultural event
 - Dinner and show possibility, ventriloquist Terry Fader, charges \$60,000; ballroom holds 1200; event could be open conference attendees and community members

- Friday, 3/12—Plenary Session II
 - NADE requests multicultural a theme/topic.
 - Lilly Calderon-Cavanaugh, of the Ohio Humanities Council Speakers' Bureau, has been contacted; her topic is "Cultural Diversity: Understanding Hispanics" and her fee is \$250.
 - Afternoon concurrent sessions
- Saturday, 3/13—President's breakfast
- The workroom will have two computers.
- Every conference room should be tech ready.

All five members of the NADE board will meet with Kathy, Sue, Tracy, Carter, and Dave in Columbus on May 30, at 11:30 a.m. to discuss the 2010 conference.

The next NADE 2010 planning meeting is Monday, July 28, at the Hyatt Regency, Columbus. The President's breakfast entertainment, budget plans, contracts, and solicitation letters will be discussed during this working lunch.

OADE 2008, Shawnee State Park Lodge, Portsmouth, OH

Kathy redesigned the registration form based on suggestions the board made at the April 11, meeting. In addition:

- One t-shirt per registration
- Breakfast and lunch will be served on both Thursday and Friday.
- Regarding Wednesday's campfire, what is the alternate plan in case of bad weather?
- A square dance is scheduled for Thursday evening.
- Portsmouth is five hours from Canton
- Kathy will add "includes breakfast and lunch on Thursday and Friday" to the registration form.
- The OADE 2008 conference registration is electronic.

Michelle presented the "star" graphics options for the OADE 2008 t-shirt and a discussion of these choices followed. Two members preferred the shooting stars, two chose the stars with eyes, but three selected the "googlie-eyed" stars.

Board members suggested topics for discussion during lunch with the NADE board on May 30:

- Pointers and suggestions for beginning a scholarship fund
- The national discussion about the place of developmental education—in 2-year or 4-year schools
- The state mandate that more students, including more under prepared students, attend college and the impact this would have on colleges
- The state's Senior to Sophomore program
- Dual Enrollment programs that award students both high school and college credit for successfully completing courses

Grants, Sue Horn

Sue has received one inquiry, but no grant proposals, to date.

Adjunct Awards, Sue Horn

Sue Horn has volunteered to be responsible for Adjunct Awards and asked that her name be added to the OADE website.

Research Committee, David Haiduc

- Lana Evans will serve as co-chair
- The math survey went out to all OADE members.
 - 53 responses received
 - Survey then sent to colleges and universities listed on the Ohio Board of Regents website; an additional 23 responses received
 - David will finalize a report of survey results which will be posted on our website. Survey responses revealed that most tutors are part-time employees.
- David suggested that the research committee could act as consultants.
- Tatiana Gorbunova and Pat Hausmann, co-editors *The Journal of Teaching and Learning*, have asked for a research journal survey. Survey results will be posted to the OADE website.
 - Sue asked when the journal was last published. Discussion suggested the need for more mentoring on how to write a journal article and possibly as a workshop during OADE 2008
- A grade and passing criteria survey has been suggested.

Special Interest Groups, Kathy Buttermore

SIG's will meet on the second day of OADE 2008 to generate best practices which will be posted on the website

Membership Committee, David Reedy

At the April meeting, the Board voted to award David Hurwitz a lifetime membership which would waive fees for future conferences. David Haiduc will inform David Hurwitz of his award. It was suggested that the award be presented to David at OADE 2008.

Journal

No report

Communications Committee, Tracy Koski

No report

Scholarship Committee, Tracy Koski

Tracy Koski, Chair, emailed Scholarship Committee information to the OADE membership. Mona Bahouth-Kennedy, Jennifer Dragoo, Supriya Draviam, David

Haiduc, Sue Hargrove, Judy White, and Nancy Ziminski have volunteered to serve on this committee. Pat Rowe and Nikki Pearce have voiced an interest in joining.

OADE Constitution Update, David Haiduc

David and Sally will complete the update before the September board meeting.

Service Awards

At the April board meeting, members decided to award plaques instead of pins for service. The board discussed the size of the plaque, favoring a 5" or 5" x 7" size. Members also liked the idea of an Ohio-shaped plaque. David will ask Elaine Shively to look into this

Future OADE Meetings

- July 28, NADE 2010 Planning Committee meeting
- August, Scholarship Committee meeting. Tracy will choose a date.
- September 5, 10:30 a.m., Columbus, full board meeting

Michelle moved to adjourn the meeting, and Tracy seconded the motion.

David adjourned the meeting at 12:06 p.m.

Respectfully submitted,

Sally Kurowski, Recorder