

**Ohio Association for Developmental Education
Executive Board Meeting
Friday, May 8, 2009
Rhodes State Office Tower, Columbus, OH**

President Tracy Koski called the meeting to order at 11:29 a.m.

Attendance/Roll Call

Present: Lana Evans, David Haiduc, Sue Hargrove, Michelle Heckman, Carter Jastram, Julie Kling, Tracy Koski, Sally Kurowski,

Absent: Kathy Buttermore

Approval of March 20, 2009 Minutes

The Board reviewed the March 20, 2009, minutes. David Haiduc moved and Michelle Heckman seconded that the minutes be approved. The motion passed unanimously.

Standing Committee Reports

Conference Committee, Kathy Buttermore

Tracy Koski presented the NADE 2010 report in Kathy Buttermore's absence.

- Sally Kurowski has volunteered to be Program Chair.
- A Publicity Chair and Proposal Chair are still needed.
- NADE 2010 training is scheduled for July 16, 2009, 10 a.m.-3 p.m., Hyatt Regency, Columbus, OH.
- June 30, 2009 is the deadline for proposals.
- Email postcard reminders will be sent to NADE membership.
- Tracy spoke to Simon Whitaker who is interested in presenting a pre-conference institute. Julie Kling will follow up with Dr. Whitaker.
- Tracy suggested sending an email call for volunteers to the OADE membership and will follow up with Kathy about this.
- Julie added that the Pennsylvania membership has volunteered to assist at the conference.

Research Committee, Lana Evans and David Haiduc

- Lana may have a research topic based on her dissertation research on developmental education program implementation.
- David stated that additional refinement is needed on the Salary Survey.
- Lana spoke with Janet Valente about the possible effects of the Ohio Department of Education Strategic Plan on regional campuses.
- David suggested surveying the OADE membership to determine what they want to "get out of" the organization. Members may still be interested in pursuing a wiki, and Tracy stated that the preliminary work has been done.

Officer Reports

Member-at-Large Four Year Representative, Michelle Heckman

- Michelle stated that members from four-year schools are concerned about the future of developmental education courses at these institutions, especially Bowling Green.

Member-at-Large Two Year Representative, Sue Hargrove

- Nothing to report

Recorder, Sally Kurowski

- Nothing to report

Treasurer, Carter Jastram

Balances as of May 8, 2009.

| | |
|------------------|------------------|
| Checking Account | \$ 10,353.08 |
| Savings Account | 4,042.73 |
| CD | <u>11,215.99</u> |
| Total | \$ 25,611.80 |
| | |
| Income | \$ 193.05 |
| | |
| Expenses | \$ 0.0 |

- \$145.70 entry for the OADE banner was moved from budget line 4000, Special Projects, to line 3400, Publicity.
- Carter has prepared a draft of the OADE 2008 Conference financial report based on Kathy Buttermore's conference spreadsheet.
 - \$246 income from star raffle
 - \$95 income from t-shirt sales at the conference
 - \$610 t-shirt income from registration per the Board's September 5, 2008 decision that \$3 from the sale of each t-shirt would go to the scholarship fund.
- Institutional membership line. There is some confusion regarding the conference registration form and individual versus institutional membership. Some members chose institutional membership when they should have chosen individual membership.
- The Board briefly discussed the benefits of OADE membership including the journal, newsletter, and other information pieces about developmental education issues.

- The OADE website could include information from the Ohio Department of Education.
- Sue Hargrove moved and Lana Evans seconded that the Treasurer's Report be approved. The report was approved unanimously.

President's Report, Tracy Koski

- Tracy stated that the scholarship recipients have been notified and announced. Funding for scholarships in a non-conference year was discussed.
- Collecting membership dues in a non-conference year and benefits of membership in a non-conference year were briefly discussed. Membership dues are tax deductible.
- OADE member Jeffrey Leptak-Moreau has a real interest in political advocacy. A conference call between Jeffrey, Lana Evans, and David Haiduc was suggested, followed by a meeting with an Ohio Board of Regents representative to develop a deeper more mutually beneficial relationship.
- Tracy has received many leftover "freebies" from NADE 2009, including portfolios.

President Elect's Report, Lana Evans

- All OADE policies, roles, and responsibilities should be reviewed and updated.
- NADE requires OADE to submit activity reports. Tracy submitted one in October, 2008, and one in May, 2009. Tracy has forwarded these reports to the Board.
- Another NADE requirement is the recertification of our 501c3 status. Carter will investigate whether our certification is current.

Old Business

Video/Teleconferencing Board Meetings

- Lana suggested that the Board meet by video or teleconference. She has access to Bridgit conferencing software at Northwest State.
- Lana demonstrated Skype, an internet conferencing application using a USB microphone. This is a wonderful application for meetings, especially during the winter months. Tracy thanked Lana and Dave for their research.

OADE 2008 T-shirts

- We will continue to sell the remaining OADE 2008 t-shirts until a Board-approved deadline. After that date, the remaining shirts will be donated to a shelter.

New Business

Board positions for 2009-2010

The Member-at-Large Four Year Representative, Recorder, and President-elect positions are up for election this fall.

2009 Adjunct Awards

- We will still select award winners in 2009. The awards can be presented at the NADE 2010 chapter meeting. Tracy Koski moved and Carter Jastram seconded that the OADE Adjunct 2009 awards be presented at the NADE 2010 chapter meeting. The motion was approved unanimously.
- Tracy Koski moved and David Haiduc seconded that the 2009-2010 Executive Board members be installed at the October, 2009 board meeting. The motion was unanimously approved.

Announcements

Lana announced that the Achieving the Dream reports, “It’s Not about the Cut Score” and “Test Drive” are available. The knowledge Works Institute for the Future 2020 forecast is available at <http://kwfdn.org/> .

The board will meet at 11:00 a.m. on Thursday, June 18, 2009, at Cuyahoga Community College, Western Campus, 11000 Pleasant Valley Road, Parma, 44130

Michelle Heckman moved and Carter Jastram seconded that the meeting be adjourned. The motion was unanimously approved. The meeting was adjourned at 1:26 p.m.

Respectfully submitted,

Sally Kurowski, Recorder