

**OADE Executive Board Meeting Minutes
Friday, October 3, 2008
Rhodes Building, Columbus, Ohio**

President David Haiduc called the meeting to order at 12:05 p.m.

Roll Call

Present: David Haiduc, Kathy Buttermore, Michelle Heckman, Sue Horn, Carter Jastram, Tracy Koski, Sally Kurowski

Absent: Marge Bartelt

Approval of Executive Board Meeting Minutes

David moved and Tracy seconded to approve the September 5, 2008, minutes as corrected. All were in favor.

Budget and Finance Committee Report, Carter Jastram

No report submitted.

2008-2009 Budget Discussion

Carter presented the 2008-2009 budget.

- New budget lines have been added, and some have been revised.
- OADE will put \$15,000 of seed money into new income line 1210. This money will be paid back by endorsements that defray the cost of NADE 2010.
- Expense line 8010 has been added for NADE 2010 expenses.
- Line 3910 is the scholarship income line.
- Since there will be no OADE 2009, no money has been budgeted for income line 1209, but \$500 will be budgeted for OADE 2010.
- The Research expense line, 3700, will be reduced from \$500 to \$200.
- The Board discussed renewing the CD and reached a consensus that the full amount of the CD should be renewed for a shorter, one year, period.
- Carter suggested taking \$3,000 from the CD to provide a larger “pad” in the checking account. The Board agreed.
- Expense lines 8009 and 8010 were reversed. Line 8009 is NADE 2010 and line 8010 is OADE 2010.

Tracy moved and David seconded that the 2008-2009 budget be approved as amended, including the change to the CD amount and resulting increase to the checking account. The 2008-2009 budget was unanimously approved.

OADE 2008

- David asked for suggestions to make the David Hurwitz Lifetime Membership award letter more personal. Suggestions included that the letter speak to his energy and contributions to OADE. David was the first OADE membership coordinator and continued in that position for 14 years. He has documented the vibrant life of the OADE conferences for many years, and he also has his own website.
- According to 1.4 of the OADE Policies and Procedures, the conference fee for life members is waived. However, meal costs are not covered.
- Kathy asked if the plaque for David Hurwitz had been ordered; she will look into this. The question was asked when the award will be given.
- David asked if anyone has tickets we can use for the Star Registry raffle. Kathy has some from another event which she will bring to the conference.
- Three dollars from the conference registration fee will go to scholarships. This will be printed in the OADE 2008 program.
- Michelle and Sue stated that the Adjunct Award includes complete conference fees and expenses up to \$100. They suggested adding the \$100 expense statement to the Adjunct Award application. Eight award applications have been received to date.

OADE 2008 Shawnee State Park Lodge Conference Overview

Wednesday, October 15, 2008

12:00 – 5:00 p.m.	Registration Table Exhibitor Set Up Enjoy boating, fishing, golf, horseback riding, hiking, and swimming	Lobby/Lodge Ballrooms Foyer
4:00 – 6:00 p.m.	Planetarium Visit Meet in Lodge lobby at 3:45 p.m. Car pool.	Shawnee State Univ.
6:00- 7:00 p.m.	Dinner on your own	
7:00 – 9:00 p.m.	Fireside Chat Leadership Workshop Meet in Lobby at 6:50 p.m. then proceed to the fireside pit	

Thursday, October 16, 2008

7:00 - 9:00 a.m.	Continental Breakfast VIP Continental Breakfast	Ballrooms
8:15 – 8:50 a.m.	Opening Meeting	Ballrooms

OADE Board Welcome
 Tech needs: LCD. Screen, podium, mic
 International Star Registry Raffle- begin

8:50 – 9:00 a.m.	Break	
8:00 a.m. – 5:00 p.m.	Registration Table	Lobby/Lodge
8:00 a.m. – 4:00 p.m.	Exhibitors	Ballrooms’ Foyer
9:00– 10:00 a.m.	Concurrent Session I Melissa Cardenas, Ohio Board of Regents	see program schedule
10:00 – 10:15 a.m.	Break Coffee/Tea/Water	
10:15 – 11:15 a.m.	Concurrent Sessions II Session Th 2 Smart Ways to Use a SMART Board in the Developmental Math Classroom Cameron Kishel Session Th 3 The BERST Reading Comprehension Model: Research Outcomes & Implications for Instruction Linda Gubbe and Susan Modarai Session Th 4 Telling the Story: Communicating Local History in Contemporary Culture Through First Person Narrative Julie Kling Session Th 5 Do Clickers Push the Same Buttons as Personal Technologies? Michelle Miller,	see program schedule
11:15 – 11:30 a.m.	Break	
11:30 a.m. – 12:30 p.m.	Lunch New Yorker Lunch Buffet	Ballrooms
12:30 – 1:30 p.m.	NADE 2010 Kathleen Buttermore Adjunct Award Winners Door Prizes Hawkes Learning Systems- Barnes and Noble Door Prize! ACT, Inc.- Padfolio with calculator	Ballrooms
1:30 – 1:45 p.m.	Break	
1:45 – 2:45 p.m.	Concurrent Sessions III Session Th 6 Improving Student Performance With Mastery- Based Math Software” Exhibitor: Merideth Kolaski Session Th 7 First Year Read Program at UT & Its Integration	see program schedule

into Developmental Reading Margaret Fritz and Linda Gubbe
 Session Th 8 Rescuing Errors from a Black Hole: Focusing
 on Individual Needs Dr. Susanna K. Horn
 Session Th 9 Improving Student Motivation and Attendance
 Jeffrey Leptak-Moreau and Sanjay Paul
 Session Th 10 "I Just Can't Learn Math!" Rae Leonard

2:45 – 3:15 p.m.	Chocolate Break Chocolate Break sponsored by ACT, Inc.!	Ballrooms
3:15 – 4:15 p.m.	Concurrent Sessions IV Session Th 11 The Interconnectedness of Literacy and Difficult Life Experiences Deborah Kellner Session Th 12 Practical Professional Development Opportunities for Part-Time Faculty Marjorie Keil, Becky McDonald, Michelle Miller, and Mindy Morse Session Th 13 Experience in the Spectrum: Autism in the College Classroom Holly H. Finnegan and Tracy C. Koski Session Th 14 Basic Composition Online???? Are You Kidding??? Jo McCormick Session Th 15 Certifying Your Tutor Training Program Sally Kurowski and Carol Collins	see program schedule
4:15 – 4:30 p.m.	Break	
4:30 – 5:30	NADE 2010 Planning Meeting	
4:30 p.m.- 7:00 p.m.	Dinner- on your own	
7:00 – 10:00 p.m.	Square Dance Pop/water/munchies	Ballrooms
Friday, October 19, 2007		
7:00 – 9:00 a.m.	Continental Breakfast The Shawnee with Sausage The Healthy Start	Ballrooms
8:00 – 8:45 a.m..	OADE Board Meeting	Salon V
8:00 – 11:00 a.m.	Registration Table	Lobby/Atrium
9:15 – 10:15 a.m.	Special Interest Groups	Ballrooms
10:15 – 10:30 a.m.	Break Coffee/tea/water	

10:30 – 11:30 a.m.	Presentations by Special Interest Groups to OADE Membership	Ballrooms
11:30 a.m. – 12:30 p.m.	Lunch Baked Potato and Chili Bar	Ballrooms
12:30 – 1:30 p.m.	Awards/Election Results/ Presidents' Addresses Raffle Results	Ballrooms

OADE 2008 Program Review

- Three exhibitors, Townsend, Hawks, and Act, will attend.
- Melissa Cardenas, Assistant Director, Academic Affairs and System Integration, Ohio Board of Regents, will speak to all attendees during Concurrent Session I.
- Thursday afternoon concurrent sessions T 10 and T 13 will switch time slots.
- The Thursday evening square dancing charge is a very reasonable \$300.
- Friday morning, attendees will stay in ballroom, meet in SIG's, and come up with three-five best practices. SIG's will report back one best practice to the entire group. Best practices will be posted on the OADE website. Kathy Buttermore and Jeff Koleno will be responsible for the Best Practices webpage. Sue suggested that David announce that the Friday SIG's are not optional, but the purpose of this conference. The Board unanimously agreed.
- Michelle suggested that exhibitors who want to present should pay the registration fee for one member and that this should be added to the vendor form for conference 2010. No 2009 conference will be held because of NADE 2010.
- Michelle brought a sample of the conference t-shirt to share with the Board.
- Michelle reported that her university is not able to pay her OADE 2008 conference expenses. Kathy suggested that Michelle use the free room we should get from Shawnee State for meeting our room quota. The Board discussed waiving Michelle's conference fee. Carter moved to waive the conference fee and take \$100 from the president's discretionary fund to pay for Michelle's food. David seconded the motion. The motion passed with five in favor and one abstention.
- The membership brochure needs to be revised. David will add some OADE website information and work on a one-page and a two-page version of the brochure.
- Sue sent a letter to Michelle Miller, recipient of the grant award. The award will be announced and the check presented on Friday at OADE 2008.

- Adjunct awards will be announced on Thursday afternoon of the conference.

Research Committee, David Haiduc

- Math Lab Survey results and the Journal Survey results will be posted on the website.
- Marjorie Keil would like to survey the membership about job descriptions, duties, and salaries.

Old Business

- Sally reported that she is still working on an updated, electronic version of the OADE Policies and Procedures.
- We have OADE stationery which the President will keep and pass on to succeeding presidents.

New Business

- Kathy suggested David thank Marge Bartelt, Past President, for her work on the OADE mission statement and revisions to the Policies and Procedures.
- Kathy shared the picture of Columbus to be used in NADE 2010 publicity. The conference theme is “Discovering Success.”
- Kathy reminded the Board that we are responsible for the NADE 2009 president’s breakfast including a video, table decorations, and a give away. We also need good representation at NADE 2009.
- Carter reported that David Reedy may have to give up the chairmanship of the Membership Committee because of increased duties and responsibilities. Carter stated he may be willing to take on the position because, with no OADE conference next year, the responsibilities of the position will be less.

Michelle moved to adjourn the meeting, and David seconded the motion. The motion passed unanimously, and David adjourned the meeting at 2:07 p.m.

Respectfully submitted,

Sally Kurowski, Recorder