

OADE Executive Board Meeting
Thursday, January 22, 2009
Rhodes State Office Tower, Columbus, Ohio

President Tracy Koski called the meeting to order at 12:33 p.m.

Attendance

Present: Lana Evans, Sue Hargrove, Michelle Heckman, Carter Jastram, Tracy Koski, Sally Kurowski

Absent: David Haiduc

Approval of December 18, 2008 Meeting Minutes

The Board reviewed the December 18, 2008, minutes and made corrections. Michelle moved and Carter seconded that the minutes be approved as corrected. All voted in favor; the minutes are approved.

Treasurer's Report, Carter Jastram

Balances as of January 22, 2009.

Checking Account	\$ 10,847.00
Savings Account	4,042.23
CD	<u>11,071.92</u>
Total	\$ 25,961.15

- Carter corrected the December treasurer's report. Checking income should have read \$6,341.70, not \$6,311.70.
- Income included the \$. 45 checking correction, \$8.17 savings interest, and \$35.43 interest on the certificate of deposit.
- Expenses included a \$200 payment to David Haiduc for renewing Survey Monkey, flowers for the NADE 2009 President's breakfast, and checks.

Carter shared an email from Kathy Buttermore regarding the purchase of NADE 2010 lapel pins and drawstring backpacks on January 21, 2008. Discussion followed.

- Lana suggested OADE develop a financial plan for NADE 2010.
- Board members present concurred that the Board needs to be kept informed of NADE 2010 plans, decisions, and expenditures. Lana suggested that either NADE 2010 Chair Kathy Buttermore or Co-chair Julie Kling attend board meetings.

Tracy passed out copies of the NADE Annual Conference Planning Manual.

Conference Committee Report, Kathy Buttermore

Kathy could not attend today's meeting. No report submitted. Tracy will send Kathy an email with questions about NADE 2010.

OADE Scholarship Committee Report, Tracy Koski and Sue Hargrove

- The deadline for applications is February 16, 2009.
- Tracy would like more schools represented on the committee.
- Tracy asked Board members to send out emails with application deadline information.

Research Committee Report, Lana Evans

Nothing to report

Sally suggested we add committee reports or other relevant information submitted by email to the Board minutes, noting that the information was sent by email.

Two-year and Four-year Representatives Update, Michelle Heckman and Sue Hargrove

Funding to many institutions has been reduced, resulting in layoffs. Please share information about higher education finances.

Conference T-shirts

Michelle will give Lana a few t-shirts to have at the OADE booth at NADE 2009. Pictures and purchase information will be posted on the OADE website, and Tracy will add the t-shirt information to her email to membership.

Old Business

- **OADE Flyer Update**, Carter Jastram
Board consensus was to table this discussion until the March meeting.

New Business

- **NADE Annual Planning Manual**
Tracy brought a copy of the manual for each Board member.
- **OADE Website**
The Board discussed adding some type of online discussion board for members. Tracy suggested posting a Topic of the Month to which the membership could respond, although this has been done in the past with little response.
- **Discussion of benefits of membership during a non-conference year**
Tracy suggested this as a way to solicit membership.
- **Date for March, 2009 meeting**
OADE will meet at NADE in February.
The Board discussed holding meetings at various locations throughout Ohio and decided, by consensus, to hold its next meeting in the Math and Stats Tutoring Center at Bowling Green State University, Room 208, Moseley Hall on March 20, 2009 at 12:30 p.m.

Lana is going to a workshop on web meetings and will report to the Board at the March meeting.

Lana's meeting with Melissa Cardenas, Ohio Board of Regents

Melissa will select the OADE member on the Strategic Plan for Higher Education Committee from those members who expressed interest. This individual will be a resource and partner for the committee and generally maintain communication. Tracy will email the membership after Lana and David Haiduc discuss the political liaison committee at NADE 2009.

With no further business before the Board, Michelle moved and Lana seconded that the meeting be adjourned. All members were in favor. Tracy adjourned the meeting at 1:59 p.m.

Respectfully submitted,

Sally Kurowski, Recorder